

---

## Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

---

### FULL COUNCIL

13<sup>th</sup> March 2023

To all Members, Hollinswood & Randlay Parish Council  
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 20<sup>th</sup> March 2023** at **Hollinswood Neighbourhood Centre at 7.30pm.**

A zoom link can be available for the public to attend, please request the link by emailing [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) before 12 noon on the day of the meeting.

### A G E N D A

#### 1. Welcome

The Chairman, Councillor Sheenagh Unwin, will welcome everyone to the meeting.

#### Public Session

This is an opportunity for any local resident to raise issues or matters for consideration with the Parish Councillors.

#### 2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

Councillor V Holt  
Councillor L Ricketts

Leave of Absence  
Work Commitments

#### 3. Declarations of Interest & Dispensations

- a) To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

#### 4. Minutes of the meeting held on 20<sup>th</sup> February 2023

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

#### 5. Matters arising, for information only, from the February Minutes (not included in this Agenda).

#### 6. Finance & Governance

- a) To receive the Minutes of the meeting held on 27<sup>th</sup> February 2023, for information  
b) To consider any recommendations from the Minutes

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) Website:- [www.hollinswoodandrandlaypc.org.uk](http://www.hollinswoodandrandlaypc.org.uk)

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Agreement –  
A commitment by all to work together for the benefit of the wider community.

---

## Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

---

- c) Financial Reports  
To confirm the financial position at the end of February 2023 and to receive details of all payments, for information.
- d) Risk Management
  - i) To receive an update on any risk management matters
  - ii) Accident and Near Miss reports

### 7. Asset & Property Committee

- a) Councillor Turley will present the Minutes of the meeting held on 27<sup>th</sup> February 2023, for information
- b) Recommendations  
To consider any recommendations from the Minutes.

### 8. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated
- b) SALC – WAC - Minutes of the meeting held on 16<sup>th</sup> February, for information
- c) TW Bus User Group – Minutes of the meeting held on 9<sup>th</sup> March, for information
- d) Elections – updates and timetable

### 10. Planning

- a) To receive any reports or updates on planning issues
- b) New applications for consideration
  - i) **TWC/2023/0146 Hollinswood House, Stafford Court, Stafford Park, Telford**  
Installation of an external lift shaft, substation EV charging point, external plant and machinery to support the use of the building (part retrospective)

### 11. West Mercia Police Report

- a) The Nedge SNT – updates

### 12. Friends of Hollinswood & Randlay Valley

- a) AGM – 14<sup>th</sup> March – report
- b) Projects – Report & Updates

### 13. Chairman's Report & Charity.

- a) Chairman's communications
- b) Chairman's Charity update
  - i) Gymathon

### 14. Clerk's Report

- a) Multi-agency meeting reference Hollinswood Flats
- b) Easter – Holiday Club
- c) Grant Application – Safer, Stronger Communities – Games Day

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail: [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) Website: [www.hollinswoodandrandlaypc.org.uk](http://www.hollinswoodandrandlaypc.org.uk)

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Agreement –  
A commitment by all to work together for the benefit of the wider community.

---

## Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

---

d) Allotments - update

### Councillor's Reports

a) Councillor Vaughan-Hodkinson – Climate & Ecology Bill Motion

### 15. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

### 16. Date of next meetings

3 <sup>rd</sup> April 2023	7.00pm	Events Committee	Council Chamber
17 <sup>th</sup> April 2023	7.00pm	Annual Parish Meeting	HNC / Zoom
4 <sup>th</sup> May 2023		Election Day	
22 <sup>nd</sup> May 2023	7.30pm	Annual General Meeting	RCC
		8.00pm approx	First meeting of the new Council

Katrina Baker  
Clerk to the Council